

# Creating a Business Continuity Disaster Recovery Plan Workshop

In preparation for the upcoming hurricane season, the Jefferson Parish Economic Development Commission (JEDCO) is holding a hurricane preparedness workshop – Creating a Business Continuity Disaster Recovery Plan.



## you will **learn** how to

- Create, document and test continuity arrangements for your organization
- Perform a risk assessment and Business Impact Assessment (BIA) to identify vulnerabilities
- Select and deploy an alternate site for continuity of mission-critical activities
- Identify appropriate strategies to recover the infrastructure and processes
- Organize and manage recovery teams
- Test and maintain an effective recovery plan in a rapidly changing technology environment

## course **benefits**

In this course, you learn to identify vulnerabilities and implement appropriate countermeasures to prevent and mitigate threats to your mission-critical processes. You learn techniques for creating a business continuity plan (BCP) and the methodology for building an infrastructure that supports its effective implementation.

## who should **attend**

This course is valuable for those managing and maintaining the continuity of an organization's critical processes or capabilities.

## course **workshops**

Throughout this course, you gain practical skills to design and develop a disaster recovery plan. Workshops include:

- Assessing threats
- Avoiding disasters
- Identifying the impact on critical business functions
- Recognizing alternatives for continuing business functions
- Planning your continuity project
- Organizing team structures for use in an emergency
- Creating a recovery plan from the response to a disaster

This workshop gives practical advice on pre and post-disaster crisis communications and includes technology and business aspects of disaster planning. Speakers DC Jensen and Amy Dawson with the Governor's Office of Homeland Security and Emergency Preparedness intend to lead an open discussion to answer questions specific to the concerns of your business. The 2007 Hurricane Season officially kicks off on June 1<sup>st</sup>. Now is the time to make preparations. Plan to attend.

**Sheraton Galleria Metairie**  
**# 4 Galleria Blvd.**  
**Galleria Ballroom II**  
**Wednesday, May 23rd**  
**10:00 a.m. to 12:00 noon**

Admission is free. Seating is limited, so register online at [www.jedco.org](http://www.jedco.org).

