

Application Checklist

Business owners should bring as many of the items below as possible:

- Proof of business organization or incorporation
- Proof of address
- Proof of number of employees
- Three years of:
 - Federal tax returns
 - Company financial statements
 - Bank statements
- Information about business, as available: marketing materials, press, photos, etc.
- Information on future plans: intended use of funds, business plan, financial projections, etc.
- Two business references
- Personal resume and financial statement