



October 6, 2008

To: JEDCO Senior Management

From: Jerry Bologna
Director Economic Development Services

Subject: Charlet Business Recognition Award

It is with great pleasure that we invite you to nominate a candidate for the Fifteenth Annual Charlet Business Recognition Award. The award is designed to give recognition to a business for its contribution to the Jefferson Parish economy and community during the year. The Charlet award was named in recognition of Billy Charlet, one of the original JEDCO Commissioners and a true community leader.

The application form, which includes eligibility requirements, is attached. Businesses may nominate themselves.

We look forward to hearing from you soon about any great candidates you would like to nominate for the Charlet award. Deadline for application is October 27, 2008.

Sincerely,

Jerry Bologna
Director Economic Development Services

Enclosures

**CHARLET BUSINESS RECOGNITION AWARD
NOMINATION FORM**

Name of Business: _____

Address: _____

Name of CEO: _____

Phone Number: _____ Fax Number: _____

E- mail Address: _____

Name of Nominator (if different): _____

Phone Number: _____ Fax Number: _____

1. Type of Business: _____

SIC Code (if known): _____

Date Firm Founded: _____ In Jefferson Parish: _____
(date)

2. Number of employees in Jefferson Parish

2008 2007 2006 2005

*Number of FTE

*FTE= Full time equivalent. Example: 2 employees working 50% (20 hours) would equal 1 FTE.

3. Annual Sales/Revenue: Are the Total Estimated Sales/Revenues for 2008 Under \$20 Million?

2008 (estimate) Yes ___ No ___

Please Provide Percentage Growth in Sales For the Following:

FY 2008% _____ FY 2007 % _____ FY 2006 % _____ FY 2005 % _____

4. Why should nominee be considered?

- a. List charitable work, civic involvement or innovative programs that have been implemented in Jefferson Parish. Please give details of dates of involvement, offices held and specific activities.

- b. List any other activities or involvements that the task force should consider in its evaluation of this nominee.

Deadline is: October 27, 2008

Use additional pages if necessary. Please return to:

Jefferson Parish Economic Development Commission (JEDCO)
Attn: Penny Weeks
Charlet Business Recognition Award
3445 N. Causeway Blvd., Suite 300
Metairie, LA 70002

Charlet Business Recognition Award

I. PURPOSE:

To give recognition to a business firm (or firms) for its contribution to the Jefferson Parish economy and community. The Charlet award was named in recognition of Billy Charlet, one of the original JEDCO Commissioners and a true community leader.

Previous Charlet Award Recipients:

1994 Award Recipient – David Guidry with Guico Machine Works, Inc.

1995 Award Recipient – Mark Whitfield, President with Cospolich Refrigeration Company

1996 Award Recipient – Bill Hammack with The Sunshine Pages

1997 Award Recipient – Sylvia Turner with Medtemps Incorporated

1998 Award Recipient – Harry Cole with Safari Car Wash

1999 Award Recipient – Margaret Pineda & Manuel Pineda with A.S.A.P. Printing & Digital Imaging

2000 Award Recipient – Joseph Dembrum, Jr. & Roy Simmons with Professional Construction Management Services, Inc.

2001 Award Recipient – Barry P. Edwards with Creative Presentations, Inc.

2002 Award Recipient – Patrick J. Rooney with Commercial Flooring & Mini Blinds, Inc.

2003 Award Recipient – Ruel R. Gober, Jr. with Ruelco Services, Inc.

2004 Award Recipient – David Robinson with Harbor Seafood & Oyster Bar, Inc.

2005 Award Recipient – Scott M. Burke with Loop Linen Service, Inc.

2006 Award Recipient – Mr. Tommy Cvitanovich with Drago's Seafood Restaurant

2007 Award Recipient – Mr. Stephen L. Lemarie with Southeast Veterinary Specialists

II. PROCEDURE:

- a. Candidates for the Charlet Business Recognition Award will be evaluated by a task force of the JEDCO Advisory Committee.
- b. The proposed award recipient selection must then be ratified by the JEDCO Board of Commissioners.

III. TIMING:

Deadline for applications: **October 27, 2008**

The Charlet Business Recognition Award will be presented in December at JEDCO's Annual Luncheon.

IV. ELIGIBILITY:

Any firm may be nominated that generally meets the following guidelines or a small business that:

1. Is headquartered in Jefferson Parish;
2. Has been in business in Jefferson Parish at least 36 months;
3. Has annual sales of under twenty million dollars;
4. Has fewer than 100 employees;
5. Has a valid Jefferson Parish occupational license.
 - A. Businesses may be nominated by a third party or they may nominate themselves.
 - B. Award recipient will be subject to Dun & Bradstreet and criminal checks.

(Note: Task Force will evaluate a business firm's contributions to the economy and community relative to size of firm.)