

**September 6, 2013**

**ADDENDUM #1**

**RFP Number: 10007**

**RFP Due Date: September 12, 2013**

**For: One (1) year contract to provide janitorial services for JEDCO's Administrative Offices and Business Innovation Center**

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**DELETION TO THE SPECIFICATIONS:**

**SCOPE OF WORK/SERVICES – ADDITIONAL JEDCO COMPLEX SERVICES REQUESTED:**

Optional Services #1 – Delete Line #4 and #5  
Remove from RFP:

4. Stained concrete floors must be swept, dust mopped with treated mop, and damp mopped (Tuesday/Thursday)
5. All office doors and windows shall be totally cleaned inside and outside with a soft, clean lint-free cloth, with glass cleaner (Tuesday/Thursday).

**Firms will be evaluated of the following:**

1. Unit Price Quoted/Total (40%)
2. Experience with Similar Facility (25%)
3. References (25%)
4. Jefferson Parish Based Firm (10%)

**THE RFP DUE DATE WILL REMAIN THE SAME, SEPTEMBER 12, 2013.**

Pricing for RFP must be written on sheet below.

Item Number	Quantity	U/M	Description of Article	Unit Price Quoted	Total
01	12	MO	0010 JEDCO Complex – Core Services Location: JEDCO Complex (Price Monthly)		
02	12	MO	0020 Optional Service #1 – Limited Tuesday/Thursday Service Location: JEDCO Complex (Price Monthly)		
03	1	EACH	0030 Optional Service #2 – Window Cleaning Location: JEDCO Complex (Price Per Cleaning)		
04	1	EACH	0040 Optional Service #3 – Pressure Washing Location: JEDCO Complex (Price Per Cleaning)		
05	1	EACH	0050 Optional Service #4 – General Cleaning Location: JEDCO Conference Center (Price Per Cleaning)		
06	1	EACH	0060 Optional Service #5 – Window Cleaning Location: JEDCO Conference Center (Price Per Cleaning)		
07	1	EACH	0070 Optional Service #6 – Pressure Washing Location: JEDCO Conference Center (Price Per Cleaning)		
08	1	HOUR	0080 Optional Service #7 – Janitorial Staffing Location: JEDCO Conference Center (Price Per Hour)		