



## Questions Received for RFP 200219 – thru 01/22/2020

### **BUDGET**

Q. Our firm noticed this RFP on the APA website, and we would like to know if the maximum approximate budget for this plan update is available for public knowledge.

Q. We recently saw this RFP and I am writing with a question – What is the approximate budget amount expected to be available for this project?

A. JEDCO allocated funds for plan development in our 2020 budget. However, we have some flexibility with this amount should the winning proposal be higher than what is currently allocated. We are not disclosing specifics at this time.

### **REQUIRED AFFIDAVITS**

Q. I did not find Affidavits included as Addendum II to the RFP for Five Year Update to Jefferson EDGE Economic Development Strategic Plan. Could those Affidavits be made available on JEDCO's website? Could you tell me if the notarized affidavits must be original (raised seal) for any subconsultants we will use?

A. The RFP on JEDCO's website has been updated to include the required affidavits within Addendum II. Any affidavit submitted (whether for prime consultant or subconsultant) must be the original, signed and notarized affidavits.

### **SUBMISSION REQUIREMENTS – COST PROPOSAL**

Q. Should the documentation provided within the envelope also include a statement of category rates by position/person assigned to the project for the prime and subconsultant?

A. Within the RFP, a statement of hourly rate by position/person assigned to the project is not required. However, the Cost Proposal should break down the scope of work into tasks, estimate the direct labor hours per task, and identify the total cost by task as well as a final total for all services.

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