



**JEDCO Board of Commissioners
August 26, 2021 @ 8:30 A.M.
Video Conference/Teleconference
AGENDA**

I. Call to Order – Chairwoman, Teresa Lawrence

- Roll Call
- Welcome Guest
- Approval of agenda items – In accordance with Act 302 of the 2020 Regular Legislative Session relating to video conference/teleconference meetings, agenda items shall be time-sensitive and critical to the continuation of the business of the public body.
- Approval of Board absences for today, August 26, 2021
- Approval of Minutes for July 29, 2021 **Pg. 3**
- Vision, status, and next steps for passenger rail between New Orleans and Baton Rouge – **Walter Leger and John Spain, Southern Rail Commission**

II. Unfinished and New Business

- Resolution authorizing the President and CEO to execute Amendment #2 to the Cooperative Endeavor Agreement between the Jefferson Parish Economic Development and Port District (JEDCO) and Jack and Jerri Stumpf to provide works of art on long-term loan to JEDCO as a promised gift. – **Scott Rojas Pg. 7**
- Resolution authorizing the execution of a Memorandum of Agreement between JEDCO, Jefferson Parish, and the City of Westwego pertaining to the 2021-2024 EPA Brownfield Assessment Coalition grant – **Annalisa Kelly Pg. 11**
- Resolution authorizing a subaward to the Regional Planning Commission (RPC) for services under the 2021-2024 EPA Brownfield Assessment Coalition grant and the execution of a contract between JEDCO and the RPC for such services – **Annalisa Kelly Pg. 18**

III. Monthly Financial Report

- July 2021 – **Cynthia Grows Pg. 22**

IV. President and CEO Report – Jerry Bologna

V. Other Updates or Comments from the JEDCO Board of Commissioners

VI. Adjournment

In accordance with Act 302 of the 2020 Regular Legislative Session, a written certification regarding this video/teleconference meeting is attached to the agenda.

Public Access via Teleconference

- The public is asked to notify Scott Rojas by email srojas@jedco.org no later than **7:30 a.m. on August 26, 2021**. Please provide in the email your full name and the telephone number you plan to call from.
- The public is asked to join the teleconference meeting by 8:20 a.m. After a quorum of the Board is present, the public will be admitted to the meeting. **Dial in using the following: 929-205-6099 or 301-715-8592, Meeting ID: 824 0771 7361**
- All members of the public will be muted, and if they have a question or wish to be recognized for public comment on an agenda item, shall use the Zoom Message feature to send a private message to the Meeting Host with their question or that they wish to be recognized. The Meeting Host (and/or any co-hosts) will keep a list of questions and persons wishing to be recognized, and will assist the presiding officer in recognizing those persons on each item, in the order of their request.

In accordance with provisions of the Americans with Disabilities Act of 1990 (ADA), JEDCO and Jefferson Parish will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you require auxiliary aids or devices or other reasonable accommodation under the ADA, submit your request to the ADA Coordinator at least 48 hours in advance of this meeting or as soon as possible. Advanced notice is required for ASI Certified Interpreters. Should you have any concerns, please contact: ADA Coordinator, Scott Rojas, 700 Churchill Parkway, Avondale, LA 70094 (504) 875-3908 or email: srojas@jedco.org Any person, who believes he or she has been subject to unlawful discrimination by JEDCO, the Parish, any Parish officer or employee based on past or current disability, or his or her association with a person with a disability, may submit the grievance, in writing, to JEDCO's designated Americans with Disabilities Act (ADA) Coordinator, contact information above.

Jefferson Parish Economic Development and Port District

Video and/or Telephone Conference Meeting

Presiding Officer Certification

Act 302 of the 2020 Regular Legislative Session enacted La. R.S. 42:17.1., amending the Open Meetings Law to provide an exception for allowing meetings to be held over video or telephone conference during a gubernatorially declared disaster or emergency. On July 21, 2021, the Governor renewed the public health emergency (Proclamation Number 131 JBE 2021), stating: *“Despite the success of the mitigation measures and adoption of vaccines in helping to beat back the third surge of COVID-19 in the state, the escalating prevalence of the Delta variant in the state has resulted in a significant increase in cases and hospitalizations, with the state giving up all of the progress made since mid-February. A Statewide public health emergency is declared to continue to exist in the State of Louisiana as a result of the continued threat posed to Louisiana citizens by COVID-19, the effects of which continue to threaten the lives and health of the citizens of the state.”*

As the presiding officer of the public body, Jefferson Parish Economic Development and Port District (JEDCO), I deem holding the **August 26, 2021** meeting as normal in person is detrimental to the health, safety, or welfare of the public. I hereby certify that matters on the attached **August 26, 2021** agenda are time-sensitive and critical to the continuation of the business of the public body, and therefore, call for the meeting to be held over video and/or telephone conference.



Teresa Lawrence, Presiding Officer



**JEDCO Executive Committee
July 29, 2021 @ 8:30 A.M.
JEDCO Conference Center
701-A Churchill Parkway, Avondale, LA 70094**

MINUTES

Call to Order: 8:30 a.m.

Attendance: Chairwoman Teresa Lawrence, Anthony DiGerolamo, Michael Fahrenholt, Josline Frank, Lesha Freeland, Tom Gennaro, Brian Heiden, Larry Katz, Mayra Pineda, Stephen Robinson, Gene Sausse

Staff: Jerry Bologna, Lacey Bordelon, Cynthia Grows, Annalisa Kelly, Jennifer Lapeyrouse, Scott Rojas, Kelsey Scram, Penny Weeks, Kate Wendel

Absences: Mickal Adler, Lloyd Clark

Attorney: Reed Smith, Jefferson Parish

I. Call to Order – Chairwoman, Teresa Lawrence

- **Approval of Board absences for today, July 29, 2021** – Larry Katz motioned, seconded by Tom Gennaro to excuse Mickal Adler and Lloyd Clark. The motion passed unanimously.
- **Approval of minutes for June 24, 2021** – Brian Heiden motioned, seconded by Mayra Pineda to approve the minutes. The motion passed unanimously.

II. Public Comments on Agenda Items

None

III. Unfinished and New Business

- **Resolution authorizing JEDCO’s commitment to serve as a grant subrecipient and partner (“Spoke”) organization in GNO, Inc.’s application to the SBA Community Navigator Pilot Program – Annalisa Kelly**

Ms. Kelly shared details of the Small Business Administration (SBA) new competitive grant, the Community Navigator Pilot Program, under the American Rescue Plan Act of 2021. JEDCO would receive \$250,000 over two years to provide technical assistance to underserved small businesses and entrepreneurs, with particular focus on socially and economically disadvantaged businesses seeking to open or expand in Jefferson Parish, as well as to assist GNO, Inc. with

the development of the regional small business survey of minority- and women-owned businesses, and to develop a plan for a new Diversity, Equity, and Inclusion (DEI) office that supports minority- and women-owned businesses, workforce development programs, and other DEI efforts in Jefferson Parish. Additionally, Ms. Kelly stated the proposed activities align with the Jefferson EDGE 2025's Goal 2.5, Minority Business Development & Small Business Support, detailed within the economic development strategic plan.

Lesha Freeland motioned, seconded by Gene Sausse to approve the resolution which provides retroactive authorization of JEDCO's participation in the proposed grant activities as a grant subrecipient and partner ("Spoke") organization in GNO, Inc.'s application to the SBA Community Navigator Pilot Program, and authorizes JEDCO via its President & CEO, Jerry Bologna, to execute the Partner Organization Letter of Commitment to the Greater New Orleans Community Navigator Pilot Program. The motion passed unanimously.

- **Approval of JEDCO 2022 Proposed Budget – Cynthia Grows**

Josline Frank motioned, seconded by Stephen Robinson to approve the 2022 Proposed Budget as presented. The motion passed unanimously.

- **Resolution authorizing Jefferson Parish Economic Development and Port District (JEDCO) to enter into an Operations Agreement ("contract") with JEDCO Development Corporation – Jennifer Lapeyrouse**

In 2016, JEDCO and JEDCO Development Corporation entered into an Operation Agreement based upon federal regulations. The agreement expires in August 2021. The Operation Agreement has been revised to be in compliance with all available and relevant SBA guidance on Certified Development Company (CDC) management including an economic development entity's contribution of staff and services. The revised Operation Agreement has a 5-year term and will expire August 31, 2026. Commissioners were provided a copy of the resolution and revised Operation Agreement.

Mayra Pineda motioned, seconded by Brian Heiden to approve the resolution. The motion passed unanimously.

- **Approval of Nominating Organization's eligibility to continue serving as a nominating entity – Jefferson Business Council and Jefferson Chamber of Commerce-Eastbank – Jerry Bologna**

In December of this year, the terms of Tricia Phillipott and Mickal Adler will expire. In accordance with the JEDCO Bylaws, when a Commissioner's term expires, the nominating entity must provide documentation demonstrating their eligibility to continue serving as a Nominating Organization. Mr. Bologna reviewed documentation submitted by both organizations and deemed both are eligible to continue serving as nominating entities for the JEDCO Board of

Commissioners. Documentation was made available to the Executive Committee for review.

Larry Katz motioned, seconded by Tom Gennaro to approve Jefferson Business Council and Jefferson Chamber of Commerce-Eastbank as eligible to continue serving as nominating entities for the JEDCO Board of Commissioners. The motion passed unanimously.

- **Resolution ratifying the appointment of Jerry Bologna, JEDCO President and CEO, to the Jefferson Parish American Rescue Plan Task Force – Jerry Bologna**

The American Rescue Plan Act of 2021 was enacted by the United State Congress to assist state, local, tribal and territorial governments to mitigate the significant negative financial impacts of the COVI D-19 pandemic. Jefferson Parish will receive \$84 million to fund costs incurred through December 31, 2024. The Jefferson Parish Council created the American Rescue Plan Task Force (Resolution No. 137857) to advise the Council on the appropriateness of allocating these funds to provide government services to the extent of reduction in revenue due to the public health emergency and to make necessary investments in water, sewer or broadband infrastructure. The American Rescue Plan Task Force shall be composed of fourteen (14) voting members; JEDCO’s President, Jerry Bologna, or his designee shall serve on the Task Force. Jerry agreed to serve and on August 11, 2021 the Council will confirm the appointment.

Josline Frank motioned, seconded by Tom Gennaro to approve the resolution ratifying the Council’s appointment of Jerry Bologna to the American Rescue Plan Task Force. The motion passed unanimously.

IV. Monthly Financial Report

- **June 2021 – Cynthia Grows**

Stephen Robinson motioned, seconded by Mayra Pineda to approve the report as presented. The motion passed unanimously.

V. President and CEO Report

- Met with the EDGE Investors on July 27th. Staff presented the updated EDGE 2025 Strategic Economic Development Plan and provided an overview of the wins/successes in 2020 and 2021.
- Staff continues to meet with several New Orleans businesses having an interest in moving to Jefferson Parish.
- Reviewing Duplantis Design Group’s wetlands determination report for Churchill Park. Next step is submitting to the Corps of Engineers for official determination.
- Anticipating Avondale Marine will make an announcement in early fall regarding a new tenant for the site. Regarding the automotive prospect, Jefferson Parish continues to be in the final two for location.

- Churchill Park Master Plan –Urban Properties delivered phase 2 proposals from P+W, DDG and HR&A. Met to discuss proposals and requested a proposal from Point A Consulting.
- Continuing to work with the Parish’s Westbank Port Development Task Force. Parish is undergoing an industrial zoning study and JEDCO will participate in stakeholder meetings.

VI. Other Updates or Comments from the JEDCO Board of Commissioners

The Hispanic Chamber’s Business Fair will be held at the New Orleans Convention Center on August 18.

VII. Adjournment – Mayra Pineda motioned, seconded by Josline Frank to adjourn.

Mayra Pineda

JEDCO Secretary

Minutes for July 29, 2021



MEMORANDUM

Date: August 26, 2021

To: JEDCO Board of Commissioners

From: Jerry Bologna, President and CEO
via Scott Rojas, Director of Facilities and Information Technologies

Subject: Approval of Amendment #2 to the CEA for the donation of artwork

Purpose:

It has been requested from Jack and Jerri Stumpf that their cooperative endeavor agreement dated August 29, 2013 for the donation of art shall be amended to substitute Push to Shove and Swim Scene by Michalopoulos which is currently on display at the JEDCO Conference Center with Bayou Teche Albania Plantation and Red Sea by Hunt Slonem. The substituted art as provided by the Stumpfs is similar in size and value, and will retaining the same timeline for donation.

Background:

Jack and Jerri Stumpf have generously agreed to provide painting to the JEDCO Conference Center for public display. Through the cooperative endeavor agreement, the Stumpfs loaned Michalopoulos works as promised gifts to JEDCO for five years; at which time, on or before the conclusion of the loan agreement, the Stumpfs will permanently donate the paintings to JEDCO.

In Amendment #1, JEDCO extended the donation timeline for an additional five (5) years for the pieces on display at the JEDCO Conference Center to August 29, 2023.

Request:

It is requested that the JEDCO Board of Commissioners approve a resolution, which authorizes the President & CEO to sign Amendment #2 to the Cooperative Endeavor Agreement authorizing the Stumpfs to substitute two Michalopoulos painting for two Hunt Slonem painting. Thank you for your consideration to the request.

JEDCO RESOLUTION

On motion of _____, seconded by _____, the following Resolution was offered:

A resolution authorizing the President and CEO to execute Amendment #2 to the Cooperative Endeavor Agreement between the Jefferson Parish Economic Development and Port District and Jack and Jerri Stumpf to provide works of art on long-term loan to JEDCO as a promised gift.

WHEREAS, JEDCO entered into a Cooperative Endeavor Agreement dated August 29, 2013 to place Michalopoulos works of art on long-term loan to JEDCO as a promised gift; and

WHEREAS, JEDCO agrees to keep the Michalopoulos works on display in the JEDCO Conference Center; and

WHEREAS, the term of the loan shall be extended for an additional five years, and STUMPF agrees on or before the conclusion of the loan that STUMPF will permanently donate the Michalopoulos works of art; and

WHEREAS, JEDCO agrees to keep the Michalopoulos works of art insured for all risk up to the stated values including damages, thefts and vandalism;

WHEREAS, JEDCO extended the termination date of the Cooperative Endeavor Agreement from August 29, 2018 to August 29, 2023 via Amendment #1.

NOW, THEREFORE, it is hereby agreed between the parties that the agreement dated August 29, 2013 be amended as follows:

The terms of Amendment #2 shall substitute Push to Shove by Michalopoulos and Swim Scene by Michalopoulos which is currently on display at the JEDCO Conference Center with Bayou Teche Albania Plantation by Hunt Slonem and Red Sea by Hunt Slonem. All other provisions of the original agreement dated August 29, 2013 and Amendment No. 1 dated March 22, 2018 are to remain unchanged.

Be it further resolved, that the JEDCO Board of Commissioners hereby authorizes the JEDCO President & CEO to execute Amendment #2 and any and all other related documents.

The foregoing resolution having been submitted to a vote, the vote hereon was as follows:

YEAS:

NAYS:

ABSENT:

The resolution was declared to be adopted on this 26th day of August 2021.

Attested to by:

Mayra Pineda, JEDCO Secretary

**AMENDMENT NO. 2 TO
COOPERATIVE ENDEAVOR AGREEMENT
BETWEEN
JACK AND JERRI STUMPF
AND
THE JEFFERSON PARISH ECONOMIC DEVELOPMENT AND PORT DISTRICT**

STATE OF LOUISIANA
PARISH OF JEFFERSON

This Amendment No. 2 made and entered into on this 26th day of August 2021, by and between the Jefferson Parish Economic Development and Port District (JEDCO), hereinafter called “JEDCO,” represented herein by Jerry Bologna, President & CEO, duly authorized to act by virtue of a Resolution, adopted on the 26th day of August 2021 which is made a part hereof, and represented herein through Jack and Jerri Stumpf (STUMPF).

WITNESS THAT:

WHEREAS, JEDCO entered into a Cooperative Endeavor Agreement dated August 29, 2013 to place Michalopoulos/Slonem works of art on long-term loan to JEDCO as a promised gift; and

WHEREAS, JEDCO agrees to keep the Michalopoulos/Slonem works on display in the JEDCO Conference Center; and

WHEREAS, the term of the loan was extended for an additional five years, and STUMPF agrees on or before the conclusion of the loan that STUMPF will permanently donate the Michalopoulos/Slonem works of art; and

WHEREAS, JEDCO agrees to keep the Michalopoulos/Slonem works of art insured for all risk up to the stated values including damages, thefts and vandalism; and

WHEREAS, JEDCO extended the termination date of the Cooperative Endeavor

August 26, 2021

Agreement from August 29, 2018 to August 29, 2023 via Amendment #1.

NOW, THEREFORE, it is hereby agreed between the parties that the agreement dated August 29, 2013 be amended as follows:

The terms of the Amendment shall substitute *Push to Shove* by Michalopoulos and *Swim Scene* by Michalopoulos which is currently on display at the JEDCO Conference Center with *Bayou Teche Albania Plantation* by Hunt Slonem and *Red Sea* by Hunt Slonem. All other provisions of the original agreement dated August 29, 2013 and Amendment No. 1 dated March 22, 2018 are to remain unchanged.

IN TESTIMONY WHEREOF, this Amendment No. 2 is executed in four (4) originals on the day and year first above written.

JEFFERSON PARISH ECONOMIC
DEVELOPMENT AND PORT DISTRICT

Witness

Jerry Bologna, President & CEO

Witness

Date _____

Witness

Jack Stumpf

Witness

Jerri Stumpf

Date _____

MEMORANDUM

DATE: August 19, 2021

TO: JEDCO Board of Commissioners

FROM: Jerry Bologna, President & CEO
via Annalisa Kelly, Director of Strategic Initiatives & Policy

SUBJECT: Resolution authorizing the execution of a Memorandum of Agreement between JEDCO, Jefferson Parish, and the City of Westwego pertaining to the 2021-2024 EPA Brownfield Assessment Coalition grant.

Background:

On May 11, 2021, the U.S. Environmental Protection Agency (EPA) awarded JEDCO a \$600,000 EPA Brownfield Assessment Coalition grant (Cooperative Agreement No: BF-01F95601-0). Through this award, JEDCO would serve as the lead organization contracted with the EPA and would enter into partnerships with Jefferson Parish and Westwego to formalize community engagement and planning efforts. The funds would help position long-vacant Brownfield sites for development, specifically by funding Phase I and Phase II environmental assessments, cleanup plans, and associated development planning and market research work in a targeted area comprised of two Opportunity Zones on the West Bank, encompassing industrial Mississippi River-adjacent sections of Avondale, Bridge City, Nine Mile Point, Westwego, and Marrero. The area is also the focus of existing planning and development efforts through the West Bank Port Development Task Force, and funds would build on grant activities JEDCO is undertaking through a \$20,000 small technical assistance grant from the Louisiana Department of Environmental Quality (LDEQ), whereby JEDCO is engaging in property research and outreach to build a Brownfield inventory of the targeted area and developing marketing materials for prospective investors, businesses, and developers.

Discussion:

In order to receive grant funds, all Coalition Members—JEDCO, Jefferson Parish, and the City of Westwego—are required by the EPA to enter into a Memorandum of Agreement (MOA) prior to October 1, 2021, that documents the roles and responsibilities of the various parties involved in the Brownfield Assessment Coalition. The MOA includes language that is required by the EPA, including a statement that JEDCO is responsible to the EPA for management of the Cooperative Agreement and compliance with the statutes, regulations, and terms and conditions of the award, and ensuring that all members of the coalition are in compliance with the terms and conditions. The MOA also includes provisions stating that JEDCO will oversee the procurement of the consultant(s) in consultation with Coalition Members in making selections of consultants and contractors and negotiating the terms of agreements; and that JEDCO, in consultation with the Coalition Members, will work to develop a site selection process based on agreed upon factors and will ensure that a minimum of five sites are assessed over the life of the Cooperative Agreement. Finally, the MOA includes contact information for

each party and an agreement by all parties to ensure all required permits, easements, and/or access agreements as may be necessary to undertake assessments at the selected site are obtained. The Memorandum of Agreement shall be effective from October 1, 2021 through September 30, 2024, which is the life of the award.

Jefferson Parish and the City of Westwego have reviewed this MOA to their satisfaction and are scheduled to authorize and sign it at their August 25 and September 13 Council meetings, respectively.

Recommendation:

This MOA is necessary to receive the \$600,000 grant to position long-vacant Brownfield properties in the West Bank of Jefferson Parish for development and sets a formal partnership between the three coalition members in accordance with EPA requirements. We are requesting that the JEDCO Board of Commissioners approve the attached resolution, which authorizes JEDCO via its President & CEO, Jerry Bologna, to execute this Memorandum of Agreement and any and all documents required to carry out the provisions of this resolution.

Attachment:

- JEDCO resolution authorizing the execution of a Memorandum of Agreement between JEDCO, Jefferson Parish, and the City of Westwego pertaining to the 2021-2024 EPA Brownfield Assessment Coalition grant.
- Memorandum of Agreement between the Jefferson Parish Economic Development and Port District (JEDCO), Parish of Jefferson, and City of Westwego (Exhibit A)

BROWNFIELDS ASSESSMENT COALITION
MEMORANDUM OF AGREEMENT BETWEEN THE FOLLOWING PARTIES:

JEFFERSON PARISH ECONOMIC DEVELOPMENT AND PORT DISTRICT (JEDCO)
PARISH OF JEFFERSON
CITY OF WESTWEGO

This Memorandum of Agreement is entered into this ____ day of _____, 2021, between the Jefferson Parish Economic Development and Port District (“JEDCO”), the Parish of Jefferson (“Parish”), and the City of Westwego (“Westwego”) (sometime referred to individually as “Party” and collectively referred to as “Parties” or “Coalition Members”) and documents the roles and responsibilities of the various Parties involved in the Brownfield Assessment Coalition with regard to U.S. Environmental Protection Agency (“EPA”) Cooperative Agreement No: BF-01F95601-0 (the “Cooperative Agreement”).

WHEREAS, Art. VII, Sec. 14(C) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private ORGANIZATION, corporation or individuals; and

NOW, THEREFORE, the Coalition Members hereby agree as follows:

1. On May 11, 2021, EPA awarded the Cooperative Agreement to the Lead Coalition Member JEDCO. The grant period is October 1, 2021 through September 30, 2024. JEDCO is responsible to EPA for management of the cooperative agreement and compliance with the statutes, regulations, and terms and conditions of the award, and ensuring that all members of the coalition are in compliance with the terms and conditions. Accordingly, this Memorandum of Agreement shall be effective from October 1, 2021 through September 30, 2024 unless earlier terminated by mutual written consent of the Parties or by the Parish in accordance with paragraph 11.
2. It is the responsibility of JEDCO to provide timely information to the other Coalition Members regarding the management of the Cooperative Agreement and any changes that may be made to the Cooperative Agreement over the period of performance.
3. The Coalition Members are JEDCO, the Parish of Jefferson, and the City of Westwego. Any communications to be given hereunder concerning this Memorandum of Agreement by either Party to the other shall be deemed to be duly given if set forth in writing and personally delivered, or by a recognized express delivery service (e.g., Federal Express, UPS, etc.) and by email as follows:

Jefferson Parish Point of Contact:

Bessie L. Renfrow, Director
Planning Department
1221 Elmwood Park Blvd., Ste. 601
Jefferson, LA 70123
(504) 736-6320
BRenfrow@jeffparish.net

City of Westwego Point of Contact:

The Honorable Robert E. Billiot Sr.
Mayor, City of Westwego
1100 Fourth Street
Westwego, LA 70094
(504) 347-5745
mrbilliotr@cityofwestwego.com

JEDCO Point of Contact:

Annalisa Kelly
Director of Strategic Initiatives & Policy
JEDCO
700 Churchill Parkway
Avondale, LA 70094
(504) 875-3918
akelly@jedco.org

Notice shall only be effective upon actual receipt by the addressee, but a written response to or acknowledgement of a notice received shall constitute a waiver of any defect in the manner notice was given.

4. Activities funded through the Cooperative Agreement may include but not be limited to inventory preparation, site selection criteria development, assessments, planning (including cleanup planning) relating to brownfield sites, and outreach materials and implementation, and other eligible activities, including a market study. JEDCO may retain consultant(s) and contractors under 2 CFR 200.317-326 to undertake various activities funded through the cooperative agreement and may award subgrants to other Coalition Members under 2 CFR 200.330 for assessment projects in their geographic areas. Subgrantees are accountable to JEDCO for proper expenditure of funds.
5. JEDCO will oversee the procurement of the consultant(s) in compliance with 2 CFR 200.317-326 requirements. JEDCO will issue the Request for Proposals or Request for Qualifications and will be the entity responsible for receipt of the submitted proposals and selection and award of contracts. JEDCO will consult with other coalition members in making selections of consultants and contractors and negotiating the terms of agreements.
6. JEDCO, in consultation with the Coalition Members, will work to develop a site selection process based on agreed upon factors and will ensure that a minimum of five sites are assessed over the life of the Cooperative Agreement. Selected sites will be submitted to EPA for prior approval to ensure eligibility.
7. Upon designation of the specific sites, it will be the responsibility of JEDCO to work with the Coalition Member in whose geographic area the site is located to finalize the scope of work for the consultant or contractor. It will be the responsibility of the Coalition Member in whose jurisdiction a specific site is located to ensure all required permits, easements, and/or access agreements as may be necessary to undertake assessments at the selected site are obtained. If this member does not have the capacity to perform these activities JEDCO may assist in securing necessary site access agreements and permits.

8. JEDCO is responsible for ensuring that other activities as negotiated in the work plan, such as community outreach and involvement, are implemented in accordance with a schedule agreed upon by JEDCO and the coalition member in whose geographic area the site to be assessed is located.
9. This Memorandum of Agreement does not create any relationship with, or any rights in favor of, any third party.
10. This Memorandum of Agreement is governed in accordance with the laws of the State of Louisiana without regard to its conflict of law principles. The Parties hereto agree that the sole and exclusive jurisdiction and venue for any suit or proceeding brought pursuant to this contract shall be the Twenty-Fourth Judicial District Court for the Parish of Jefferson, State of Louisiana.
11. In accordance with §2-920.1 of the Code of Ordinances, Jefferson Parish, Louisiana, the continuation of this Memorandum of Agreement is contingent upon the appropriation of funds by Parish. If the Jefferson Parish Council fails to appropriate sufficient monies to provide for the continuation of this Memorandum of Agreement, the Memorandum of Agreement shall terminate on the last day of the fiscal year for which funds were appropriated. Such termination shall be without penalty or expense to Parish except for payments which have been earned prior to the termination date. Termination of this Memorandum of Agreement by Parish under the provision of this paragraph shall not constitute an event of default. The decision to fund or not to fund this Memorandum of Agreement for the next fiscal year will be made by the Jefferson Parish Council in its unfettered discretion based upon what the Jefferson Parish Council believes to be in the best interests of Parish. The Jefferson Parish Council may in its discretion opt not to fund this Memorandum of Agreement for a subsequent fiscal year or years for any reason.
12. It shall be the duty of every Parish officer, employee, department, agency, special district, board, and commission and the duty of every contractor, subcontractor, and licensee of the Parish of Jefferson, and the duty of every applicant for certification of eligibility for a Parish contract or program, to cooperate with the inspector general in any investigation, audit, inspection, performance review, or hearing pursuant to §2-155.10(19) of the Code of Ordinances, Jefferson Parish, LA. By signing this document, every corporation, partnership, or person contracting with Parish, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of §2-155.10 of the Code of Ordinances, Jefferson Parish, LA.
13. Nothing in this Memorandum of Agreement shall be interpreted as waiver of the sovereign immunity doctrine enjoyed by each Party hereto.
14. The failure of any party to exercise any right in this Memorandum of Agreement shall not be considered a waiver of such right.
15. If any provision of this Memorandum of Agreement is declared void by a court of law, all other provisions will remain valid in full force and effect.

Agreed:

JEDCO:

Jerry Bologna
President & CEO

Date

PARISH OF JEFFERSON:

Scott A. Walker, Chairperson
Jefferson Parish Council

Date

CITY OF WESTWEGO:

Robert E. Billiot Sr., Mayor
City of Westwego

Date

MEMORANDUM

DATE: August 19, 2021

TO: JEDCO Board of Commissioners

FROM: Jerry Bologna, President & CEO
via Annalisa Kelly, Director of Strategic Initiatives & Policy

SUBJECT: Resolution authorizing a subaward to the Regional Planning Commission (RPC) for services under the 2021-2024 EPA Brownfield Assessment Coalition grant and the execution of a contract between JEDCO and the RPC for such services.

Background:

On May 11, 2021, the U.S. Environmental Protection Agency (EPA) awarded JEDCO a \$600,000 EPA Brownfield Assessment Coalition grant (Cooperative Agreement No: BF-01F95601-0). Through this award, JEDCO would serve as the lead organization contracted with the EPA and would enter into partnerships with Jefferson Parish and Westwego to formalize community engagement and planning efforts. The funds would help position long-vacant Brownfield sites for development, specifically by funding Phase I and Phase II environmental assessments, cleanup plans, and associated development planning and market research work in a targeted area comprised of two Opportunity Zones on the West Bank, encompassing industrial Mississippi River-adjacent sections of Avondale, Bridge City, Nine Mile Point, Westwego, and Marrero. The area is also the focus of existing planning and development efforts through the West Bank Port Development Task Force, and funds would build on grant activities JEDCO is undertaking through a \$20,000 small technical assistance grant from the Louisiana Department of Environmental Quality (LDEQ), whereby JEDCO is engaging in property research and outreach to build a Brownfield inventory of the targeted area and developing marketing materials for prospective investors, businesses, and developers.

Discussion:

The EPA allows for subawards to be made to non-profit and governmental entities to oversee and conduct activities and services as part of the award workplan. Given the RPC's longstanding Brownfield program with staff who have the expertise and experience of overseeing environmental assessment work, JEDCO included a subaward to the RPC in the original grant application. With the RPC overseeing environmental site assessments, JEDCO can be better assured of accurate, professional, and satisfactory work being conducted by environmental professionals under this grant. JEDCO's staff and the resources being afforded JEDCO through this award will be directed toward grant administration, community and business outreach, maintaining a Brownfield inventory and associated promotional/business attraction efforts, and overseeing a market study of the targeted area. This subaward is in the current workplan and budget and has been approved by the EPA.

The RPC's scope of work would include but not be limited to the following:

JEDCO Memorandum for 8-26-21 Board Meeting: Resolution authorizing a subaward to the Regional Planning Commission (RPC) for services under the 2021-2024 EPA Brownfield Assessment Coalition grant and the execution of a contract between JEDCO and the RPC for such services, page 2.

- a) Developing standards for the solicitation of bids from Environmental Engineering Firms, evaluating bids, and making recommendations to JEDCO for selection of an Environmental Engineering Firm(s);
- b) Providing oversight and coordination of the Work performed by the selected Firm(s), including but not limited to: The preparation and submission of Phase I and Phase II Environmental Site Assessments (ESA); subsequent preparation of clean-up plans for selected sites; and all other requisite information for submission to JEDCO or that may be necessary or required by the EPA;
- c) Participating in meetings, reviewing reports, making recommendations and providing general assistance in JEDCO's negotiation of the contracts for the Project;
- d) Reviewing and advising the JEDCO on the appropriateness of proposed contract terms and prices with the selected Firm(s) and any subsequent change orders;
- e) Reviewing invoices of the selected Firm(s) to determine if such requests are appropriate and make recommendations to JEDCO as to whether pay requests should be completely accepted, partially accepted or rejected;
- f) Reviewing and advising JEDCO on the status of the selected Firm(s)'s performance or work in accordance with their schedules of time and make recommendations regarding any schedule problems;
- g) Participating in any requested site inspections that are the subject of the selected Firm(s)' work and assist in resolving any questions as to scope of work requirements.

JEDCO will reimburse RPC for the staff hours associated with completing the scope of services and deliverables embraced in this contract at an amount not to exceed \$36,140.28. The RPC and EPA are, at the time of this memo issuance, still reviewing the contract language through their respective legal counsel. The subaward contract will be provided to the board in advance of the board meeting once all parties have agreed to its language. The RPC anticipates bringing the subaward contract to its board on September 14.

Recommendation:

RPC has a long-standing Brownfield Program with expertise and familiarity of EPA requirements and success overseeing the redevelopment of Brownfield properties in the Greater New Orleans area. This subaward will ensure that the environmental work funded through this award has the oversight of an organization and staff with expertise in supervising such activities. We are requesting that the JEDCO Board of Commissioners approve the attached resolution, which authorizes JEDCO via its President & CEO, Jerry Bologna, to execute this contract with the RPC and any and all documents required to carry out the provisions of this resolution.

Attachment:

- Resolution authorizing a subaward to the Regional Planning Commission (RPC) for services under the 2021-2024 EPA Brownfield Assessment Coalition grant and the execution of a contract between JEDCO and the RPC for such services.
- TO BE PROVIDED AT FUTURE DATE AS EXHIBIT A PRIOR TO AUGUST 26 BOARD MEETING: Contract for Professional Services Under EPA Brownfield Cooperative Agreement No. BF-01F95601-0 Between the Jefferson Parish Economic Development And Port District and the Regional Planning Commission For Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John The Baptist, St. Tammany And Tangipahoa Parishes.

JEFFERSON PARISH ECONOMIC DEVELOPMENT AND PORT DISTRICT
August 26, 2021

On the motion of _____, seconded by _____,
the following resolution was offered:

RESOLUTION

A resolution authorizing a subaward to the Regional Planning Commission (RPC) for services under the 2021-2024 EPA Brownfield Assessment Coalition grant and the execution of a contract between JEDCO and the RPC for such services.

WHEREAS on May 11, 2021, the U.S. Environmental Protection Agency (EPA) awarded Cooperative Agreement No: BF-01F95601-0 to JEDCO, the lead member of a coalition partnership with Jefferson Parish and the City of Westwego; and

WHEREAS the award will provide \$600,000 to fund Phase I and Phase II environmental assessments, cleanup plans, and associated development planning and market research work in a targeted area comprised of two Opportunity Zones on the West Bank, encompassing industrial Mississippi River-adjacent sections of Avondale, Bridge City, Nine Mile Point, Westwego, and Marrero; and

WHEREAS the EPA allows for subawards to non-profit organizations or governmental bodies under this award; and

WHEREAS the RPC has a long-standing Brownfield Program with expertise and familiarity of EPA requirements and activities for Brownfield funds and success overseeing the redevelopment of Brownfield properties in the Greater New Orleans area; and

WHEREAS the RPC has agreed to provide its expertise and experience to oversee environmental professional services through a mutually agreed-upon scope of work that includes developing standards for the solicitation of bids from Environmental Engineering Firms; evaluating bids in order to make recommendations to JEDCO for selection of an Environmental Engineering Firm(s); assuring compliance with the required work scope by the Firm(s) selected by JEDCO; providing oversight and coordination of the Phase I and Phase II Environmental Site Assessments (ESA) and subsequent preparation of clean-up plans for selected sites from the selected Firm(s); reviewing and advising JEDCO on the status of the selected Firm(s)'s performance or work in accordance with their schedules of time; participating in meetings, reviewing reports, and providing general assistance in JEDCO's negotiation of the contracts for the Project; and other requisite information for submission to JEDCO or that may be necessary or required by the EPA; and

WHEREAS Art. VII, Sec. 14(C) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private organization, corporation or individuals; and

WHEREAS JEDCO is a body politic and political subdivision of the State of Louisiana (the "State") and established under the Constitution and laws of the State pursuant to Chapter 20 of Title 34 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 34:2021, et seq.), with the mission to proactively influence the economy through the retention and creation of quality jobs, entrepreneurship and investment in Jefferson Parish;

WHEREAS the Regional Planning Commission for Jefferson, Orleans, St. Bernard, St. Tammany, St. Bernard, St. John the Baptist and Tangipahoa Parishes was established as a state-enable government entity in accordance with Louisiana Revised Statutes 33:131 et seq., as amended, and created by ordinances of the respective parishes; and

WHEREAS JEDCO is responsible to the EPA for management of the Cooperative Agreement and compliance with the statutes, regulations, and terms and conditions of the award, and ensuring that all work is in compliance with the terms and conditions; and

WHEREAS these grant activities will help position long-vacant Brownfield sites for development and will build on existing priorities and work through the West Bank Port Development Task Force and other activities conducted by Jefferson Parish, JEDCO, and the City of Westwego.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Jefferson Parish Economic Development and Port District that:

Jerry Bologna, President & CEO, is authorized to execute a subaward contract between JEDCO and the Regional Planning Commission, attached hereto as Exhibit A, for services under the 2021-2024 EPA Brownfield Assessment Coalition grant, and any and all documents required to carry out the provisions of this resolution.

The foregoing resolution having been submitted to a vote, the vote hereon was as follows:

YEAS: **NAYS:** **ABSENT:**

The resolution was declared to be adopted on this the 26th day of August, 2021.

Attested by:

Mayra Pineda
JEDCO Secretary

MONTHLY FINANCIAL REPORT HIGHLIGHTS

July 2021

JEDCO-

Revenues:

- Departmental servicing fees collected in July 2021 equaled \$39,905 (\$37,794-Finance, \$535-EDS, \$314-Marketing, \$500-Conference Center and \$762 in interest).

Expenses:

- PR/Advertising charges of \$6,032 (\$4,000-Finance and \$2,032 Marketing)
- Dues and Subscription expenses of \$7,074 (\$4,377-Finance, \$1,614-EDS, \$659-Strategic Initiatives and \$424-Administration)
- Staff Development expenses of \$2,150 (\$1,550-Strategic Initiatives and \$600-Administration)
- Attorney Fees for Strategic Initiatives project and loans \$3,951 (\$681-Finance and \$3,270-Administration)
- Computer/Equipment/Services expenses totaling \$2,476 monthly charges related to software and maintenance (Administration)

Others:

- JEDCO LAMP account balance on July 31, 2021 was \$4.6M.

JEFFERSON EDGE-

Revenues:

- Collected \$10,218 (private funds \$10,000 and \$218 in interest)

Expenses:

- Local Marketing expenses of \$4,100 (Clear Channel Outdoor-\$2,100 and Renaissance Publishing-\$2,000)
- Technical Planning/Project expenses totaling \$14,002 (Duplantis Design)

Others:

- EDGE LAMP account balance on July 31, 2021 was \$762K.

SUPPLEMENTARY INFORMATION-

- JEDCO will participate in Jefferson Parish 2022 budget hearings on September 23, 2021 with Jefferson Parish President and Administration.

MONTHLY CASH REPORT

ACCOUNTS:	@12/31/20	REVENUES	EXPENSES	OTHERS	BALANCE
JEDCO Checking	\$394,798.59				
January '21		\$316,972.33	\$319,372.70	(\$133,522.51)	\$258,875.71
February '21		6,640.00	196,289.30	217,669.83	286,896.24
March '21		6,200.00	192,060.91	223,921.02	324,956.35
April '21		31,765.00	277,481.83	245,034.87	324,274.39
May '21		69,551.67	275,607.22	157,092.25	275,311.09
June '21		250,566.23	196,636.37	52,138.49	381,379.44
July '21		48,301.25	237,122.44	625.64	193,183.89
August '21		0.00	0.00	0.00	193,183.89
September '21		0.00	0.00	0.00	193,183.89
October '21		0.00	0.00	0.00	193,183.89
November '21		0.00	0.00	0.00	193,183.89
December '21		0.00	0.00	0.00	193,183.89
Jefferson EDGE Ck.	\$80,903.61				
January '21		\$30,000.00	\$34,442.50	(\$6,147.27)	\$70,313.84
February '21		24,500.00	26,021.56	93,813.91	162,606.19
March '21		500.00	22,235.20	(6,019.11)	134,851.88
April '21		6,250.00	51,777.79	(4,702.48)	84,621.61
May '21		37,500.00	19,562.34	18,056.56	120,615.83
June '21		0.00	9,401.00	(7,021.39)	104,193.44
July '21		10,000.00	18,102.34	196.72	96,287.82
August '21		0.00	0.00	0.00	96,287.82
September '21		0.00	0.00	0.00	96,287.82
October '21		0.00	0.00	0.00	96,287.82
November '21		0.00	0.00	0.00	96,287.82
December '21		0.00	0.00	0.00	96,287.82
INVESTMENTS:					
JEDCO Lamp	\$3,402,806.38				
January '21		\$234.91	\$0.00	\$0.00	\$3,403,041.29
February '21		166.31	0.00	0.00	3,403,207.60
March '21		117.98	0.00	0.00	3,403,325.58
April '21		167.67	0.00	0.00	3,403,493.25
May '21		111.93	0.00	1,240,000.00	4,643,605.18
June '21		145.67	0.00	0.00	4,643,750.85
July '21		131.04	0.00	0.00	4,643,881.89
August '21		0.00	0.00	0.00	4,643,881.89
September '21		0.00	0.00	0.00	4,643,881.89
October '21		0.00	0.00	0.00	4,643,881.89
November '21		0.00	0.00	0.00	4,643,881.89
December '21		0.00	0.00	0.00	4,643,881.89

August 26, 2021

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Jefferson EDGE Lamp	\$861,981.90				
January '21	\$59.50	\$0.00	\$0.00	\$862,041.40	
February '21	41.71	0.00	(100,000.00)	762,083.11	
March '21	26.44	0.00	0.00	762,109.55	
April '21	37.54	0.00	0.00	762,147.09	
May '21	23.70	0.00	0.00	762,170.79	
June '21	23.90	0.00	0.00	762,194.69	
July '21	21.53	0.00	0.00	762,216.22	
August '21	0.00	0.00	0.00	762,216.22	
September '21	0.00	0.00	0.00	762,216.22	
October '21	0.00	0.00	0.00	762,216.22	
November '21	0.00	0.00	0.00	762,216.22	
December '21	0.00	0.00	0.00	762,216.22	

JEDCO'S INVESTMENT REPORT

07/31/202

ACTIVE DATE	INSTITUTIONS	OPENING BALANCE	CURRENT BALANCE	INTEREST	TERMS	MATURITY DATE	CURRENT STATUS
12/04/03	JEDCO LAMP	\$350,000	\$4,643,812	0.03%	DAILY		OPEN
	TOTAL	<u>\$350,000</u>	<u>\$4,643,812</u>				

Updated August 11, 2021

JEFFERSON ECONOMIC DEVELOPMENT COMMISSION (JEDCO)

End of Month-July 2021

Fiscal Year Ending December 31, 2021

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
SUMMARY OF REVENUES BY SOURCES						
LOCAL SOURCES:						
Occupational Licenses	\$ 2,145,626	\$ 2,158,500	\$ -	\$ 2,158,500	\$ -	\$ 2,158,500
Business Innovation Ctr. (Schedule A)	-	-	-	-	-	-
Financing Activities (Schedule B)	318,000	407,500	37,794	207,104	200,396	407,500
Econ. Dev. Svc. Fees (Schedule C)	286,345	293,568	535	170,569	122,999	293,568
Strategic Initiatives (Schedule D)	25,000	25,000	-	25,000	-	25,000
Marketing - P/R (Schedule E)	949	17,650	314	314	17,336	17,650
Administration (*) (**) (Schedule F)	206,350	340,000	-	250,000	90,000	340,000
Interest, Misc.	30,000	15,000	762	5,759	9,241	15,000
Tech. Park Revenues (Schedule H)	22,000	22,000	-	-	22,000	22,000
Conference Center (Schedule I)	3,050	26,000	500	1,000	25,000	26,000
Special Projects (Schedule J)	-	273,145	-	-	273,145	273,145
Total Revenues From Local Sources	\$ 3,037,320	\$ 3,578,363	\$ 39,905	\$ 2,818,246	\$ 760,117	\$ 3,578,363
SUMMARY OF EXPENDITURES BY AGENCY						
JEDCO						
Total Expenditures by Agency	\$ 2,826,105	\$ 3,501,165	\$ 225,098	\$ 1,796,945	\$ 1,704,220	\$ 3,501,165
SUMMARY OF EXPENDITURES BY DEPARTMENTS						
Departments:						
Business Innovation Ctr. (Schedule A)	67,150	-	-	-	-	-
Finance (Schedule B)	318,503	446,500	41,414	231,493	215,007	446,500
Econ. Dev. Svc. (Schedule C)	359,530	358,170	27,122	191,730	166,440	358,170
Strategic Initiatives (Schedule D)	163,150	192,300	19,566	87,583	104,717	192,300
Marketing - P/R (Schedule E)	171,210	210,350	10,714	96,805	113,545	210,350
Admin. Exp. (Schedule F)	1,149,548	1,287,342	80,501	708,740	578,602	1,287,342
JEDCO Bldg. Expenses (Schedule G)	495,014	639,203	36,589	431,500	207,703	639,203
Tech. Park Expenses (Schedule H)	66,500	76,500	5,720	29,154	47,346	76,500
Conference Center (Schedule I)	35,500	64,500	3,472	19,940	44,560	64,500
Special Projects (Schedule J)	-	226,300	-	-	226,300	226,300
Total Expenditures by Departments	\$ 2,826,105	\$ 3,501,165	\$ 225,098	\$ 1,796,945	\$ 1,704,220	\$ 3,501,165

* Restricted funds of \$49,725 received from J.P. in 2015 for Strategic Neighborhood Revitalization Plan project with expenses occurring in 2016 (\$47,948) and 2017 (\$1,777).

Additional related expenses incurred by JEDCO are also included.

** Restricted funds of \$158,330 received from J.P. in 2017 for Select Comfort project with expenses occurring in 2018 (\$100,000), 2019 (\$33,330) and 2020 (\$25,000).

*** Total restricted funds of \$90,000 to be received from J.P. per amended Parish IGA/GNO, Inc. CEA. In 2021. \$45,000 expensed in 2021 and \$45,000 expensed in 2022.

**** Restricted funds of \$50,000 received from J.P. in 2020 and \$250,000 in 2021 for Stewart Enterprises CEA. Up to \$50,000 to be paid in 2021, up to \$100,000 to be paid in 2022, up to \$75,000 to be paid in 2023 and up to \$75,000 to be paid in 2024.

Additionally, \$11,350 of Administrative Revenues includes reimbursement from the COVID-19 CARES Act.

JEFFERSON ECONOMIC DEVELOPMENT COMMISSION (JEDCO)

End of Month-July 2021

Fiscal Year Ending December 31, 2021

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
SUMMARY OF EXPENDITURES BY CHARACTERS						
Salaries/HB&Taxes/SEP-Retirement	1,707,948	1,747,095	158,699	1,028,457	718,638	1,747,095
Communications	44,480	55,800	3,772	29,870	25,930	55,800
Equipment Rental/Maintenance	5,780	11,200	935	3,778	7,422	11,200
Office Supplies & Postage	14,350	30,350	992	6,787	23,563	30,350
Dues & Subscriptions	72,300	79,800	7,074	48,680	31,120	79,800
PR/Advertising/Video Equip. Expense	80,500	85,500	6,032	44,447	41,053	85,500
Travel/Mileage	3,300	20,600	533	596	20,004	20,600
Staff & Professional Development	11,300	27,500	-	4,148	23,352	27,500
Special Project/Programs/Events	29,223	38,000	2,150	2,810	35,190	38,000
Attorney Fees	9,000	12,500	3,951	12,167	333	12,500
Data Base Analysis/Website Update	4,000	5,000	-	60	4,940	5,000
Gretna Expenses	25,000	25,000	-	25,000	-	25,000
Entrepreneur Challenge	-	-	-	-	-	-
Seminars/Conferences & Conventions	7,500	13,000	181	7,642	5,358	13,000
Admin.Fees/Personnel & Emergency Exp.	21,000	44,500	968	5,877	38,623	44,500
Computer/Equip./Svc.	61,000	130,000	2,476	51,911	78,089	130,000
Committee Mtg./Business Development	6,500	15,000	1,826	9,397	5,603	15,000
Utilities/Water	54,000	67,400	5,484	36,820	30,580	67,400
Repairs and Maintenance	1,000	15,000	-	714	14,286	15,000
Janitorial & Contract Services	52,000	55,000	8,806	30,097	24,903	55,000
Insurance and Security	87,800	87,500	6,685	58,649	28,851	87,500
Accounting/Audit	30,000	40,000	-	25,500	14,500	40,000
Lawn Maintenance	15,000	15,000	5,335	6,075	8,925	15,000
Generator Expenses	3,500	6,000	-	4,644	1,356	6,000
Bldgs. Supplies	8,500	20,000	-	103	19,897	20,000
HVAC Expenses	18,000	18,000	1,487	10,409	7,591	18,000
Elevator Repairs and Maintenance	7,000	30,000	590	4,097	25,903	30,000
Landscaping	13,000	11,000	838	838	10,162	11,000
Grass Cutting/Clearing/Fill	8,000	15,000	1,375	3,675	11,325	15,000
Access Road Expenses	-	5,000	-	-	5,000	5,000
Hog Abatement	38,500	38,500	3,212	22,487	16,013	38,500
Appraisal Expenses	-	-	-	-	-	-
Sales and Marketing	-	5,500	-	-	5,500	5,500
Program Costs	4,400	5,000	-	-	5,000	5,000
Garbage Collection/Pest Control/Door Mat	5,100	6,600	723	3,437	3,163	6,600
JEDCO Loan Payment	211,514	211,703	-	211,703	-	211,703
Food & Beverage Expenses	500	1,000	-	-	1,000	1,000
Neighborhood Revitalization Expenses *	2,000	2,000	-	-	2,000	2,000
AEDO Accrediation	-	-	-	-	-	-
Business Attraction	1,000	2,500	-	106	2,394	2,500
Economic Dev. (Select Comfort)	25,000	-	-	46,170	(46,170)	-
Prosper Jefferson	760	1,800	812	812	988	1,800
Pond Maintenance	3,000	1,000	-	-	1,000	1,000
Fire System	-	-	-	-	-	-
Parish IGA (GNO, Inc.)	120,000	92,847	-	47,848	44,999	92,847
Video Conferencing	2,000	2,500	162	1,134	1,366	2,500
COVID-19 Expenses	11,350	-	-	-	-	-
Brownfield TA Expenses	-	-	-	-	-	-
Econ. Assist. (Stewart)	-	46,170	-	-	46,170	46,170
Special pProjects Expenses	-	226,300	-	-	226,300	226,300
COVID-19 Expenses	-	132,000	-	-	132,000	132,000
Total Expenditures by Characters	2,826,105	3,501,165	225,098	1,796,945	1,704,220	3,501,165

August 26, 2021

JEFFERSON ECONOMIC DEVELOPMENT COMMISSION (JEDCO)

End of Month-July 2021

Fiscal Year Ending December 31, 2021

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
SUMMARY OF OTHER FINANCING USES						
Transfer to other funds	-	-	-	-	-	-
Transfer from other funds	-	132,000	-	-	132,000	132,000
Total Other Financing Uses	\$ -	\$ 132,000	\$ -	\$ -	\$ 132,000	\$ 132,000
NET CHANGE IN FUND BALANCE	211,215	209,198	(185,193)	1,021,301	(812,103)	209,198
ESTIMATED BEGINNINGS BALANCE	3,179,452	3,216,039				3,216,039
Committed Funds (Capital Improvement)	495,000	550,000				550,000
Committed Funds (Future T.P. Expenses)	-	-				-
Unassigned Fund Balance	2,895,667	2,875,237				2,875,237
ESTIMATED ENDING BALANCE	\$ 3,390,667	\$ 3,425,237				\$ 3,425,237

Capital Expense	Total Replacement Cost	Lifespan (Years)	Cost Per Year	Cost Per Month
End of Month-July 2021				
Roof	\$ 200,000.00	25	\$ 8,000.00	\$ 666.67
Water Heater	\$ 6,000.00	10	\$ 600.00	\$ 50.00
All Appliances	\$ 8,000.00	10	\$ 800.00	\$ 66.67
Driveway/Parking Lot	\$ 250,000.00	50	\$ 5,000.00	\$ 416.67
Elevator	\$ 80,000.00	20	\$ 4,000.00	\$ 333.33
HVAC	\$ 175,000.00	20	\$ 8,750.00	\$ 729.17
Flooring	\$ 80,000.00	10	\$ 8,000.00	\$ 666.67
Plumbing	\$ 25,000.00	30	\$ 833.33	\$ 69.44
Windows	\$ 50,000.00	50	\$ 1,000.00	\$ 83.33
Paint/Stucco	\$ 75,000.00	10	\$ 7,500.00	\$ 625.00
Cabinets/Counters	\$ 16,000.00	20	\$ 800.00	\$ 66.67
Structure (foundation, framing)	\$ 75,000.00	50	\$ 1,500.00	\$ 125.00
Components (lighting, etc.)	\$ 60,000.00	10	\$ 6,000.00	\$ 500.00
Landscaping	\$ 35,000.00	20	\$ 1,750.00	\$ 145.83
Total	\$ 1,135,000.00		\$ 54,533.33	\$ 4,544.44

Committed funds for 2011 to 2018 (2018)	\$ 385,000.00
Committed funds for 2019	\$ 55,000.00
Committed funds for 2020	\$ 55,000.00
Committed funds for 2021	\$ 55,000.00
Total 2021 Committed Funds	\$ 550,000.00

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
SUMMARY OF REVENUES BY SOURCES						
LOCAL SOURCES:						
Private Funds	\$ 144,000	\$ 200,000	\$ 10,000	\$ 138,750	\$ 61,250	\$ 200,000
Investment Income	9,400	5,000	218	1,836	3,164	5,000
COVID-19 Revenues	10,848	-	-	-	-	-
Total Revenues from Local Sources	\$ 164,248	\$ 205,000	\$ 10,218	\$ 140,586	\$ 64,414	\$ 205,000
SUMMARY OF EXPENDITURES BY CHARACTERS						
Marketing P/R:						
Local Market/PR Campaign	54,200	50,000	4,100	22,312	27,688	50,000
Site Selection Initiative	5,000	5,000	-	-	5,000	5,000
Sub-Total	\$ 59,200	\$ 55,000	\$ 4,100	\$ 22,312	\$ 32,688	\$ 55,000
Tech Park Master Plan Implementation:						
Tech Park Implementation	150,000	200,000	-	118,606	81,394	200,000
Site Selection Initiatives	-	-	-	-	-	-
Technical Planning/Projects	-	50,000	14,002	20,038	29,962	50,000
Phase I Development	20,000	20,000	-	-	20,000	20,000
Tech Park Marketing	-	30,000	-	-	30,000	30,000
Misc. Master Plan Projects	5,000	5,000	-	-	5,000	5,000
Infrastructure Expenses	-	-	-	-	-	-
Sub-Total	\$ 175,000	\$ 305,000	\$ 14,002	\$ 138,644	\$ 166,356	\$ 305,000
Economic Development Strategic Plan:						
Planning	\$ 150,000	\$ 25,000	\$ -	\$ 21,250	\$ 3,750	\$ 25,000
Progress Reports & Technical Assist.	-	10,000	-	-	10,000	10,000
Sub-Total	\$ 150,000	\$ 35,000	\$ -	\$ 21,250	\$ 13,750	\$ 35,000
Administrative:						
Misc. Project Fund	-	-	-	-	-	-
Travel Expenses	4,000	5,000	-	2,436	2,564	5,000
Dues and Subscriptions	3,800	1,500	41	2,165	(665)	1,500
EDGE Fundraising	19,500	19,500	1,736	11,744	7,756	19,500
Strategic Initiatives	28,000	28,000	(2,201)	28,000	-	28,000
Investor Relations/Staff Support	1,000	1,000	-	17	983	1,000
Meetings/Meals	2,000	5,000	-	-	5,000	5,000
COVID-19 Expenses	-	-	-	-	-	-
Sub-Total	\$ 58,300	\$ 60,000	\$ (424)	\$ 44,362	\$ 15,638	\$ 60,000
Total Expenditures by Characters	\$ 442,500	\$ 455,000	\$ 17,678	\$ 226,568	\$ 228,432	\$ 455,000
SUMMARY OF OTHER FINANCING USES						
Transfer to other funds(JEDCO-Clearing	-	-	-	-	-	-
Transfer from other funds	-	-	-	-	-	-
Total Other Financing Uses	-	-	-	-	-	-
NET CHANGE IN FUND BALANCE	\$ (278,252)	\$ (250,000)	\$ (7,460)	\$ (85,982)	\$ (164,018)	\$ (250,000)
ESTIMATED BEGINNING FUND BALANCE	\$ 959,786	\$ 761,386				\$ 761,386
ESTIMATED ENDING FUND BALANCE	\$ 681,534	\$ 511,386				\$ 511,386

August 26, 2021

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
SUMMARY OF REVENUES BY SOURCES						
LOCAL SOURCES:						
Account Balance	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
JEDCO Bldg. Lease Income	-	-	-	-	-	-
Insurance Revenues	-	-	-	-	-	-
Total Revenues from Local Sources	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
SUMMARY OF EXPENDITURES BY CHARACTERS						
Debt Service/Capital One Loan	-	-	-	-	-	-
Monthly Lease Payments	-	-	-	-	-	-
Insurance	-	-	-	-	-	-
Total Expenditures by Characters	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUMMARY OF OTHER FINANCING USES						
Transfer to other funds (JEDCO)	-	-	-	-	-	-
Total Other Financing Uses	-	-	-	-	-	-
NET CHANGE IN FUND BALANCE	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
SUMMARY OF REVENUES BY SOURCES						
LOCAL SOURCES:						
Interest Earned from Payment	\$ 226,000	\$ 215,000	\$ 22,025	\$ 155,987	\$ 59,013	\$ 215,000
Interest Earned from Investment	24,000	30,000	2,664	18,630	11,370	30,000
Recovery Revenues	-	-	-	-	-	-
Total Revenues From Local Sources	\$ 250,000	\$ 245,000	\$ 24,689	\$ 174,617	\$ 70,383	\$ 245,000
SUMMARY OF EXPENDITURES						
Administration Expenses	85,000	103,000	9,941	57,496	45,504	103,000
Loan Loss Reserve	-	-	-	-	-	-
Bad Debt	-	-	-	-	-	-
Total Expenditures by Characters	\$ 85,000	\$ 103,000	\$ 9,941	\$ 57,496	\$ 45,504	\$ 103,000
NET CHANGE IN FUND BALANCE	\$ 165,000	\$ 142,000	\$ 14,748	\$ 117,121	\$ 24,879	\$ 142,000
ESTIMATED BEGINNING FUND BALANCE	\$ 8,339,865	\$ 8,444,865				\$ 8,444,865
ESTIMATED ENDING FUND BALANCE	\$ 8,504,865	\$ 8,586,865				\$ 8,586,865

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
SUMMARY OF REVENUES BY SOURCES						
LOCAL SOURCES:						
Interest Earned from Payment	\$ 61,000	\$ 60,000	\$ 4,264	\$ 33,853	\$ 26,147	\$ 60,000
Interest Earned from Investment	5,800	3,000	473	2,489	511	3,000
Total Revenues from Local Sources	\$ 66,800	\$ 63,000	\$ 4,737	\$ 36,342	\$ 26,658	\$ 63,000
SUMMARY OF EXPENDITURES BY CHARACTERS						
Administrative Expenses	100,000	60,000	4,265	32,298	27,702	60,000
Total Expenditures by Characters	\$ 100,000	\$ 60,000	\$ 4,265	\$ 32,298	\$ 27,702	\$ 60,000
NET CHANGE IN FUND BALANCE	\$ (33,200)	\$ 3,000	\$ 472	\$ 4,044	\$ (1,044)	\$ 3,000
ESTIMATED BEGINNING FUND BALANCE	\$ 1,357,925	\$ 1,329,925				\$ 1,329,925
ESTIMATED ENDING FUND BALANCE	\$ 1,324,725	\$ 1,332,925				\$ 1,332,925

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
SUMMARY OF REVENURES BY SOURCES						
LOCAL SOURCES:						
Interest Earned from Payment	\$ 58,000	\$ 62,000	\$ 5,274	\$ 35,623	\$ 26,377	\$ 62,000
Interest Earned from Investment	11,500	8,000	888	5,608	2,392	8,000
Total Revenues from Local Sources	\$ 69,500	\$ 70,000	\$ 6,162	\$ 41,231	\$ 28,769	\$ 70,000
SUMMARY OF EXPENDITURES BY CHARACTERS						
Administrative Expenses	62,000	64,000	6,782	40,261	23,739	64,000
Total Expenditures by Characters	\$ 62,000	\$ 64,000	\$ 6,782	\$ 40,261	\$ 23,739	\$ 64,000
NET CHANGE IN FUND BALANCE	\$ 7,500	\$ 6,000	\$ (620)	\$ 970	\$ 5,030	\$ 6,000
ESTIMATED BEGINNING FUND BALANCE	\$ 2,426,865	\$ 2,450,865				\$ 2,450,865
ESTIMATED ENDING FUND BALANCE	\$ 2,434,365	\$ 2,456,865				\$ 2,456,865

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
SUMMARY OF REVENUES BY SOURCES						
LOCAL SOURCES						
Fee Payments	\$ 105,000	\$ 165,000	\$ 16,899	\$ 118,754	\$ 46,246	\$ 165,000
Total Revenues from Local Sources	\$ 105,000	\$ 165,000	\$ 16,899	\$ 118,754	\$ 46,246	\$ 165,000
SUMMARY OF EXPENDITURES BY CHARACTERS						
Administrative Expenses	105,000	165,000	16,557	116,689	48,311	165,000
Total Expenditures by Characters	\$ 105,000	\$ 165,000	\$ 16,557	\$ 116,689	\$ 48,311	\$ 165,000
NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ 342	\$ 2,065	\$ (2,065)	\$ -

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended	2021 Amended	Actual	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021
	Budget	Budget	July-21			(1st Amended Budget)
SUMMARY OF REVENUES BY SOURCES						
LOCAL SOURCES:						
Interest Earned from Payment	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ 6,000
Interest Earned from Investment	-	3,000	-	-	-	3,000
Total Revenues from Local Sources	\$ -	\$ 9,000	\$ -	\$ -	\$ -	\$ 9,000
SUMMARY OF EXPENDITURES BY CHARACTERS						
Administrative Expenses	-	25,000	-	-	-	25,000
Total Expenditures by Characters	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
NET CHANGE IN FUND BALANCE	\$ -	\$ (16,000)	\$ -	\$ -	\$ -	\$ (16,000)
ESTIMATED BEGINNING FUND BALANCE	\$ -	\$ 1,000,000			\$ -	\$ 1,000,000
ESTIMATED ENDING FUND BALANCE	\$ -	\$ 984,000			\$ -	\$ 984,000

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended	2021 Amended	Actual	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
	Budget	Budget	July-21			
SUMMARY OF REVENUES BY SOURCES						
LOCAL SOURCES:						
Interest Earned from Payment	\$ -	\$ 6,000	\$ 2,570	\$ 8,057	\$ (2,057)	\$ 6,000
Interest Earned from Investment	-	100	3	28	72	100
Total Revenues from Local Sources	\$ -	\$ 6,100	\$ 2,573	\$ 8,085	\$ (1,985)	\$ 6,100
SUMMARY OF EXPENDITURES BY CHARACTERS						
Administrative Expenses	-	-	-	-	-	-
Total Expenditures by Characters	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to other funds		\$ 132,000				\$ 132,000
Transfer from other funds						
Total Other Financing Uses	\$ -	\$ 132,000	\$ -	\$ -	\$ -	\$ 132,000
NET CHANGE IN FUND BALANCE	\$ -	\$ (125,900)	\$ 2,573	\$ 8,085	\$ (1,985)	\$ (125,900)
ESTIMATED EBGINNING FUND BALANCE	\$ -	\$ 1,432,000				\$ 1,432,000
ESTIMATED ENDING FUND BALANCE	\$ -	\$ 1,306,100				\$ 1,306,100

Jefferson Economic Development Commission
End of Month-July 2021
Business Innovation Center (BIC)-Schedule A

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
PROGRAM REVENUES						
Tenant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services	-	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROGRAM EXPENDITURES						
Staff Salaries	52,000	-	-	-	-	-
Health Benefits & Taxes	8,150	-	-	-	-	-
SEP/IRA-Retirement	6,300	-	-	-	-	-
Communications	700	-	-	-	-	-
Equipment Rental/Maintenance	-	-	-	-	-	-
PR/Advertising	-	-	-	-	-	-
Office Supplies	-	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-	-
Postage	-	-	-	-	-	-
Travel/Mileage	-	-	-	-	-	-
Staff Development	-	-	-	-	-	-
Special Projects	-	-	-	-	-	-
Services	-	-	-	-	-	-
Bad Debt	-	-	-	-	-	-
Total Expenditures	\$ 67,150	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)						
Transfer to other funds	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-
NET PROGRAM SURPLUS/DEFICIT	\$ (67,150)	\$ -	\$ -	\$ -	\$ -	\$ -

Jefferson Economic Development Commission
 End of Month-July 2021
 Financing-Schedule B

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
PROGRAM REVENUES						
Financing Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BRGL & LRCF Fees	-	-	-	-	-	-
HUD Revenues	-	-	-	-	-	-
EDA Revenues	45,000	60,000	4,264	46,579	13,421	60,000
LRCF Revenues	100,000	113,000	10,191	45,569	67,431	113,000
ILTAP Revenues	68,000	69,000	6,782	20,506	48,494	69,000
EDA COVID Revenues	-	500	-	2,600	(2,100)	500
CDBG Fish Fund Revenues	-	-	-	-	-	-
JEDCO Development Corp. Revenues	105,000	165,000	16,557	91,850	73,150	165,000
Other fees	-	-	-	-	-	-
Total Revenues	\$ 318,000	\$ 407,500	\$ 37,794	\$ 207,104	200,396	\$ 407,500
PROGRAM EXPENDITURES						
Staff Salaries	217,000	163,000	25,959	158,720	4,280	163,000
Health Benefits & Taxes	21,600	34,000	2,289	16,591	17,409	34,000
SEP/IRA-Retirement	26,400	33,000	2,277	15,747	17,253	33,000
Communications	7,200	10,000	907	7,023	2,977	10,000
Program Costs	-	-	-	-	-	-
Equipment Rental/Maintenance	780	2,000	220	854	1,146	2,000
PR/Advertising	20,000	30,000	4,000	8,588	21,412	30,000
Office Supplies	1,000	2,500	483	1,414	1,086	2,500
Postage & Coping	1,500	1,500	167	824	676	1,500
Travel/Mileage	300	4,000	54	89	3,911	4,000
Staff Development	4,000	10,000	-	2,731	7,269	10,000
Dues & Subscriptions	15,500	22,000	4,377	16,675	5,325	22,000
Attorney Fees	2,500	2,500	681	2,237	263	2,500
Contract Svc./Loan Processing	-	-	-	-	-	-
Special Events	723	-	-	-	-	-
EDA COVID Expenses	-	132,000	-	-	132,000	132,000
Total Expenditures	\$ 318,503	\$ 446,500	\$ 41,414	\$ 231,493	\$ 215,007	\$ 446,500
Transfer to other funds	-	-	-	-	-	-
Transfer from other funds	-	132,000	-	-	132,000	132,000
Total Other Financing Uses	\$ -	\$ 132,000	\$ -	\$ -	\$ 132,000	\$ 132,000
NET PROGRAM SURPLUS/DEFICIT	\$ (503)	\$ 93,000	\$ (3,620)	\$ (24,389)	\$ 117,389	\$ 93,000

Jefferson Economic Development Commission
 End of Month-July 2021
 Economic Development Services (EDS)-Schedule C

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
PROGRAM REVENUES						
Incentive Fees	\$ 1,200	\$ 2,000	\$ 535	\$ 2,602	(602)	\$ 2,000
Gretna Revenues	-	-	-	-	-	-
Pilot Administration Fees	263,197	269,620	-	167,967	101,653	269,620
Bond Revenues	21,948	21,948	-	-	21,948	21,948
Total Revenues	\$ 286,345	\$ 293,568	\$ 535	\$ 170,569	\$ 122,999	\$ 293,568
PROGRAM EXPENDITURES						
Staff Salaries	220,000	204,250	18,835	123,636	80,614	204,250
Health Benefits & Taxes	32,000	52,720	2,837	22,314	30,406	52,720
SEP/IRA-Retirement	27,000	25,200	2,298	15,106	10,094	25,200
Communications	9,530	12,000	926	7,107	4,893	12,000
Program Costs	4,000	4,000	-	-	4,000	4,000
Equipment Rental/Maintenance	2,000	2,000	220	854	1,146	2,000
Office Supplies	500	1,000	65	497	503	1,000
Dues & Subscriptions	32,000	32,000	1,614	18,359	13,641	32,000
Postage	2,000	2,000	-	457	1,543	2,000
Data Base Analysis	-	3,000	-	-	3,000	3,000
Travel/Mileage	2,000	6,000	252	280	5,720	6,000
Staff Development	3,000	6,000	-	940	5,060	6,000
Special Projects	22,500	4,000	-	660	3,340	4,000
Seminars/Conferences & Conventions	3,000	4,000	75	1,520	2,480	4,000
Total Expenditures	\$ 359,530	\$ 358,170	\$ 27,122	\$ 191,730	\$ 166,440	\$ 358,170
NET PROGRAM SURPLUS/DEFICIT	\$ (73,185)	\$ (64,602)	\$ (26,587)	\$ (21,161)	\$ (43,441)	\$ (64,602)

Jefferson Economic Development Commission
End of Month-July 2021
Strategic Initiatives-Schedule D

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
PROGRAM REVENUES						
Gretna Revenues	\$ 25,000	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
Program Revenue	-	-	-	-	-	-
Brownfield TA Revenues	-	-	-	-	-	-
Total Revenues	\$ 25,000	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
PROGRAM EXPENDITURES						
Staff Salaries	80,000	92,000	14,341	28,341	63,659	92,000
Health Benefits & Taxes	16,000	18,100	612	6,590	11,510	18,100
SEP/IRA-Retirement	16,200	19,100	1,481	9,924	9,176	19,100
Communications	2,550	4,200	430	2,826	1,374	4,200
Program Costs	400	1,000	-	-	1,000	1,000
Equipment Rental/Maintenance	500	700	138	485	215	700
Office Supplies	400	400	146	361	39	400
Dues & Subscriptions	15,000	15,000	659	8,297	6,703	15,000
Postage	200	200	15	243	(43)	200
Conferences/Conventions	2,500	5,000	106	3,772	1,228	5,000
Travel/Mileage	400	1,600	88	88	1,512	1,600
Staff Development	1,000	3,500	1,550	1,550	1,950	3,500
Business Attraction Strategy	1,000	2,500	-	106	2,394	2,500
Gretna Expenses	25,000	25,000	-	25,000	-	25,000
Special Projects	2,000	4,000	-	-	4,000	4,000
Brownfield TA Expenses	-	-	-	-	-	-
Total Expenditures	\$ 163,150	\$ 192,300	\$ 19,566	\$ 87,583	\$ 104,717	\$ 192,300
NET PROGRAM SURPLUS/DEFICIT	\$ (138,150)	\$ (167,300)	\$ (19,566)	\$ (62,583)	\$ (104,717)	\$ (167,300)

Jefferson Economic Development Commission
End of Month-July 2021
Marketing-Schedule E

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
PROGRAM REVENUES						
Program/Event Revenues	\$ -	\$ 16,000	\$ -	\$ -	\$ 16,000	\$ 16,000
Entrepreneur Challenge	-	-	-	-	-	-
Sponsorship	-	-	-	-	-	-
Prosper Jefferson	949	1,650	314	314	1,336	1,650
Press Announcement Fees	-	-	-	-	-	-
Total Revenues	\$ 949	\$ 17,650	\$ 314	\$ 314	\$ 17,336	\$ 17,650
PROGRAM EXPENDITURES						
Staff Salaries	71,000	75,000	6,238	43,073	31,927	75,000
Health Benefits & Taxes	6,600	11,000	481	4,476	6,524	11,000
SEP/IRA-Retirement	8,500	9,400	761	5,256	4,144	9,400
Communications	7,000	7,900	215	2,507	5,393	7,900
Equipment Rental/Maintenance	1,500	2,500	137	666	1,834	2,500
PR/Advertising	60,000	55,000	2,032	35,859	19,141	55,000
Office Supplies	1,000	3,000	-	56	2,944	3,000
Dues & Subscriptions	5,500	9,000	-	3,621	5,379	9,000
Postage	750	750	38	419	331	750
Travel/Mileage	100	500	-	-	500	500
Staff Development	-	2,000	-	-	2,000	2,000
Web-Site Update	4,000	2,000	-	60	1,940	2,000
Programs/Event	4,000	30,000	-	-	30,000	30,000
Video Equipment Expenses	500	500	-	-	500	500
Entrepreneur Challenge	-	-	-	-	-	-
Prosper Jefferson	760	1,800	812	812	988	1,800
Press Announcement Expenses	-	-	-	-	-	-
Total Expenditures	\$ 171,210	\$ 210,350	\$ 10,714	\$ 96,805	\$ 113,545	\$ 210,350
NET PROGRAM SURPLUS/DEFICIT	\$ (170,261)	\$ (192,700)	\$ (10,400)	\$ (96,491)	\$ (96,209)	\$ (192,700)

Jefferson Economic Development Commission
End of Month-July 2021
Administration-Schedule F

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final	2021 Amended	Actual	Actual	Estimate	Projected
	Amended	Budget	July-21	Year-to-Date	Remaining for	Actual Result at
	Budget	Budget		(@ 07/31/2021)	Year	Year End-2021
						(1st Amended Budget)
PROGRAM REVENUES						
Economic Assist. (Select Comfort) **	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parish IGA-(GNO, Inc.)***	145,000	90,000	-	-	90,000	90,000
COVID-19 Reimbursement Revenues	11,350	-	-	-	-	-
Economic Assist. (Stewart Enterprise)	50,000	250,000	-	250,000	-	250,000
Total Revenues	\$ 206,350	\$ 340,000	\$ -	\$ 250,000	\$ 90,000	\$ 340,000
PROGRAM EXPENDITURES						
Staff Salaries	652,198	640,500	54,193	384,851	255,649	640,500
Health Benefits & Taxes	66,000	93,500	5,051	43,195	50,305	93,500
SEP/IRA-Retirement	77,000	78,825	6,311	45,018	33,807	78,825
Communications	15,500	16,000	1,121	9,040	6,960	16,000
Equipment Rental/Maintenance	1,000	4,000	220	919	3,081	4,000
Office Supplies	5,000	16,000	12	1,936	14,064	16,000
Dues & Subscriptions	4,000	1,500	424	1,478	22	1,500
Postage	2,000	3,000	66	580	2,420	3,000
Committee Meetings	3,000	10,000	1,076	8,341	1,659	10,000
Seminars/Conventions	2,000	4,000	-	2,350	1,650	4,000
Accounting/Audit	30,000	40,000	-	25,500	14,500	40,000
Insurance	36,000	36,000	3,662	20,390	15,610	36,000
Business Development	3,500	5,000	750	1,056	3,944	5,000
Travel/Mileage	500	8,000	139	139	7,861	8,000
Staff Development	3,000	3,000	600	1,077	1,923	3,000
Administrative Fees	13,000	13,000	968	5,877	7,123	13,000
Computer/Equip./Svc.	61,000	130,000	2,476	51,911	78,089	130,000
AEDO Accreditation	-	-	-	-	-	-
Personnel Expenses	7,000	28,500	-	-	28,500	28,500
Emergency Expenses	1,000	3,000	-	-	3,000	3,000
Attorney Fees	6,500	10,000	3,270	9,930	70	10,000
Neighborhood Revitalization Expenses *	2,000	2,000	-	-	2,000	2,000
Economic Assist. (Select Comfort) **	25,000	-	-	-	-	-
Parish IGA-(GNO, Inc.)***	120,000	92,847	-	47,848	44,999	92,847
Video Conferencing	2,000	2,500	162	1,134	1,366	2,500
Economic Assist. (Stewart) ****	-	46,170	-	46,170	-	46,170
COVID-19 Expenses	11,350	-	-	-	-	-
Total Expenditures	\$ 1,149,548	\$ 1,287,342	\$ 80,501	\$ 708,740	\$ 578,602	\$ 1,287,342
NET PROGRAM SURPLUS/DEFICIT	\$ (943,198)	\$ (947,342)	\$ (80,501)	\$ (458,740)	\$ (488,602)	\$ (947,342)

* Restricted funds of \$49,725 received from J.P. in 2015 for Strategic Neighborhood Revitalization Plan project with expenses occurring in 2016 (\$47,948) and 2017 (\$1,777).

Additional related expenses incurred by JEDCO are also included.

** Restricted funds of \$158,330 received from J.P. in 2017 for Select Comfort project with expenses occurring in 2018 (\$100,000), 2019 (\$33,330) and 2020 (\$25,000).

*** Total restricted funds of \$90,000 to be received from J.P. per amended Parish IGA/GNO, Inc. CEA in 2021 for GNO, Inc. IGA with expenses occurring in 2021 (\$45,000) and 2022 (\$45,000).

**** Restricted funds of \$50,000 received from J.P. in 2020 and \$250,000 in 2021 for Stewart Enterprises CEA. Up to \$50,000 to be paid in 2021, up to \$100,000 to be paid in 2022, up to \$75,000 to be paid in 2023 and up to \$75,000 to be paid in 2024.

Additionally, \$11,350 of Administrative Revenues includes reimbursement from the COVID-19 CARES Act.

Jefferson Economic Development Commission
 End of Month-July 2021
 Building Operations-Schedule G

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
PROGRAM EXPENDITURES						
Staff Salaries	80,000	143,000	11,644	81,508	61,492	143,000
Health Benefits & Taxes	14,000	36,000	1,670	14,264	21,736	36,000
SEP/IRA-Retirement	10,000	18,500	1,421	9,947	8,553	18,500
Communications	2,000	5,700	173	1,267	4,433	5,700
Travel/Mileage	-	500	-	-	500	500
Repairs and Maintenance	1,000	5,500	-	582	4,918	5,500
Janitorial Services	30,000	35,000	6,325	19,325	15,675	35,000
Utilities	34,000	40,000	4,180	25,544	14,456	40,000
Security	1,800	1,000	216	19,907	(18,907)	1,000
Insurance	50,000	50,000	2,807	18,352	31,648	50,000
Lawn Maintenance	15,000	15,000	5,335	6,075	8,925	15,000
Garbage Collection	1,500	2,000	139	889	1,111	2,000
Generator Maintenance	3,000	3,000	-	1,446	1,554	3,000
Bldg. Supplies	7,500	10,000	-	103	9,897	10,000
Water	1,000	2,400	18	86	2,314	2,400
Dues and Subscriptions	300	300	-	250	50	300
HVAC Maintenance	18,000	18,000	1,487	10,409	7,591	18,000
Elevator Repairs and Maintenance	7,000	30,000	590	4,097	25,903	30,000
Door Mat Services	2,100	2,100	294	1,646	454	2,100
Pest Control	1,500	2,500	290	902	1,598	2,500
Generator Repairs	500	3,000	-	3,198	(198)	3,000
Professional Development	300	3,000	-	-	3,000	3,000
JEDCO Loan Payment	211,514	211,703	-	211,703	-	211,703
Pond Retention	3,000	1,000	-	-	1,000	1,000
Office Build-out	-	-	-	-	-	-
Total Expenditures	\$ 495,014	\$ 639,203	\$ 36,589	\$ 431,500	\$ 207,703	\$ 639,203

Jefferson Economic Development Commission
End of Month-July 2021
Tech Park Expenses-Schedule H

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
PROGRAM REVENUES						
Common Area Revenues	\$ 22,000	\$ 22,000	\$ -	\$ -	\$ 22,000	\$ 22,000
Insurance (Pond)	-	-	-	-	-	-
Total Revenues	\$ 22,000	\$ 22,000	\$ -	\$ -	\$ 22,000	\$ 22,000
PROGRAM EXPENDITURES						
Landscaping	13,000	11,000	838	838	10,162	11,000
Grass Cutting/Clearing/Fill	8,000	15,000	1,375	3,675	11,325	15,000
Utilities	7,000	3,000	295	2,154	846	3,000
Repairs and Maintenance	-	4,000	-	-	4,000	4,000
Access Road Expenses	-	5,000	-	-	5,000	5,000
Hog Abatement	38,500	38,500	3,212	22,487	16,013	38,500
Appraisal Expenses	-	-	-	-	-	-
Delgado Road Extension	-	-	-	-	-	-
Total Expenditures	\$ 66,500	\$ 76,500	\$ 5,720	\$ 29,154	47,346	\$ 76,500
OTHER FINANCING SOURCES (USES)						
Transfer to other funds	-	-	-	-	-	-
Transfer from other funds	-	-	-	-	-	-
Total other financing sources (uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET PROGRAM SURPLUS/DEFICIT	\$ (44,500)	\$ (54,500)	\$ (5,720)	\$ (29,154)	(25,346)	\$ (54,500)

Jefferson Economic Development Commission
 End of Month-July 2021
 Conference Center-Schedule I

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
PROGRAM REVENUES						
Building Rent	\$ 2,600	\$ 25,000	\$ 500	\$ 1,000	\$ 24,000	\$ 25,000
Food & Beverage Revenues	450	1,000	-	-	1,000	1,000
Total Revenues	\$ 3,050	\$ 26,000	\$ 500	\$ 1,000	\$ 25,000	\$ 26,000
PROGRAM EXPENDITURES						
Repairs and Maintenance	-	5,500	-	132	5,368	5,500
Utilities	12,000	22,000	991	9,036	12,964	22,000
Contract Services	22,000	20,000	2,481	10,772	9,228	20,000
Sales and Marketing	-	5,500	-	-	5,500	5,500
Supplies	1,000	10,000	-	-	10,000	10,000
Security	-	500	-	-	500	500
Food & Beverage Expenses	500	1,000	-	-	1,000	1,000
Fire System	-	-	-	-	-	-
Total Expenditures	\$ 35,500	\$ 64,500	\$ 3,472	\$ 19,940	44,560	\$ 64,500
NET PROGRAM SURPLUS/DEFICIT	\$ (32,450)	\$ (38,500)	\$ (2,972)	\$ (18,940)	(19,560)	\$ (38,500)

Jefferson Economic Development Commission
 End of Month-July 2021
 Special Projects-Schedule J

	(A)	(B)	(C)	(D)	(E)	(F)
	2020 Final Amended Budget	2021 Amended Budget	Actual July-21	Actual Year-to-Date (@ 07/31/2021)	Estimate Remaining for Year	Projected Actual Result at Year End-2021 (1st Amended Budget)
PROGRAM REVENUES						
State Capital Outlay-Avondale Marine	\$ -	\$ 221,300	\$ -	\$ -	\$ 221,300	\$ 221,300
Avondale Marine Administrative Revenues	-	1,845	-	-	1,845	1,845
Brownfield Grant	-	30,000	-	-	30,000	30,000
LED Technical Assistance	\$ -	20,000	\$ -	\$ -	20,000	20,000
	-	273,145	-	-	273,145	273,145
Total Revenues						
PROGRAM EXPENDITURES						
Contract Services-Avondale Marine	-	221,300	-	-	221,300	221,300
Brownfield Grant (RPC Subaward)	-	5,000	-	-	5,000	5,000
Total Expenditures	\$ -	\$ 226,300	\$ -	\$ -	\$ 226,300	\$ 226,300
NET PROGRAM SURPLUS/DEFICIT	\$ -	\$ 46,845	\$ -	\$ -	\$ 46,845	\$ 46,845