

PUBLIC NOTICE
RFQ # 24-1211
Jefferson Parish Economic Development Commission (JEDCO)
Project Title: New Orleans Food & Beverage Incubator

Sealed proposals will be received until the hour of 3:30 P.M., local time, the 11th of December 2024, at The Jefferson Parish Economic Development and Port District ("JEDCO"), 700 Churchill Parkway, Avondale, LA 70094 or electronically through Central Bidding to perform architectural, design, engineering, pre-construction services and construction management for the construction of a Greater New Orleans Food & Beverage Incubator. The firms will be expected to coordinate the day-to-day facilitation, communication and management of pre-construction design as well as facility construction.

This project will include designing a 15,000 square foot state-of-the-art food and beverage incubator in Churchill Technology and Business Park. This new facility will hold three food manufacturing kitchens, a demonstration/teaching kitchen plus other production spaces. Furthermore, the space includes a large focal lobby with event space and a café, while the back of house spaces includes a loading dock, storage, refrigeration and freezer storage. Offices and a classroom are also planned as part of the facility. Additionally, the project includes site preparation, adding/improving parking, utility infrastructure extensions to the facility, site lighting and exterior space (including outdoor plaza and food truck parking).

Contract by mutual consent of the Parties and approval by the JEDCO Executive Committee and the Jefferson Parish Council.

DEADLINE: Wednesday, December 11, 2024, at 3:30 PM Central Time

The following ranking criteria, listed in order of importance, will be used to evaluate the submittals from each firm:

- A. Experience, both firm and individual (30 points)
- B. Past Performance (25 points)
- C. Current Workload (5 points)
- D. Firm Size Relative to Magnitude of Work (15 points)
- E. Responsiveness to Scope of Work (20 points)
- F. Women-owned and/or minority-owned business (5 points)

The most current Technical Evaluation Committee (TEC) Questionnaire must be submitted. A copy of the questionnaire may be obtained by calling the JEDCO at (504) 875-3916 or the JEDCO website at <http://www.jedco.org/public-notifications/>, and then clicking on "Technical Evaluation Committee (TEC) Questionnaire". The submitting individuals or firms must identify all subcontractors who would assist in providing professional services for the project. Each subcontractor shall submit a Technical Evaluation Committee (TEC) Questionnaire, and all documents and information included in the questionnaire. Interested candidates must submit one (1) submission electronically on the JEDCO Procurement site, Central Bidding.

All vendors shall be required to register with Central Bidding. Central Bidding can be accessed by visiting www.centralauctionhouse.com.

No RFQ submittals will be accepted after the deadline.

Affidavits are not required to be submitted with the Request for Qualifications, but shall be submitted prior to contract approval, including any subs.

Insurance is not required to be submitted with the Request for Qualifications, but shall be submitted prior to contract approval, including any subs.

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